

University Cabinet Minutes
February 22, 2006
Westlie Room – 9:00 a.m.

Present: Mark Anderson, Caren Barnett, Linda Benson, Tricia Black, Britney Blackmore, Brad Botz, Linda Cresap, Ron Dorn, Jared Edwards, Lisa Eriksmoen, Bryce Fifield, Sandy Foley, David Fuller, Russ Gagnon, Wylie Hammond, Rick Hedberg, Dick Jenkins, Teresa Loftesnes, Neil Nordquist, Sandy Nordstrom, Linda Olson, Leon Perzinski, Gary Rabe, Gary Ross, Jennifer Sick, Kim Thompson, Kris Warmoth, Stephanie Witwer and Deb Wentz.

Absent: Lynda Bertsch, George Clark, Brad Damm, Dale Gehring, Cathy Horvath, Yueh-Ting Lee, and Wes Matthews.

Others Present: Shan Haarsager (for Yueh-Ting Lee), Lori Weber (for Dale Gehring), and George Withus (for Cathy Horvath).

Dr. Fuller called the meeting to order at 9:00 a.m.

Approval of Minutes

Minutes of the January 18, 2006 meeting were approved as presented.

Old Business

1. Discussion and Vote on Smoke Free Proposal – all three senates have discussed the smoke-free proposal. Faculty Senate unanimously voted in favor of a smoke-free campus immediately, rather than incorporation over a three year period. Staff Senate voted for a tobacco free campus this year. Student Association is in favor of a smoke-free campus however, they believe a tobacco free campus would be difficult to enforce.

Department discussions included:

N. Nordquist – received mixed results from people who smoke outside of Memorial Hall. Majority of those polled did favor a smoke-free campus immediately rather than over a three year period.

G. Rabe – also polled those people smoking outside of buildings and most agreed that the campus should go smoke-free right away rather than doing it in phases.

NDCPD – they did discuss this at length in their department and with the exception of one dissenting vote, unanimously supported a smoke-free campus.

Athletics – staff thought it would be ok to implement right away. Public use of athletic facilities could be an issue, although there are other ND cities that do not allow smoking around their sports facilities.

CEL – about half of the staff agreed with a smoke free campus – some thought it should happen sooner than later.

Instructional Technology Dept – thought that a tobacco free campus may be too difficult to enforce. All agreed with a smoke free proposal.

IT – agreed that smoke free should happen soon not over several years. Agreed that tobacco free may be hard to enforce.

It was also noted that some departments may lose staff if a smoke-free environment is enforced. Also, there may be problems with the PowWow.

D. Jenkins moved to ban smoking on campus effective June 1, 2006 with a review committee formed from senate representatives to recommend exemptions to the policy for the president's review and approval. Second by B. Fifield.

Discussion items followed:

1. Questioned whether there ever is a legitimate reason for an exemption – special favors or exemptions are not given in other smoke free establishments (i.e., city restaurants)
2. Ceremonial smoking would be appropriate to allow – this is part of the Native American culture and would not be considered a special favor.
3. When we went smoke free in the buildings, we did not need a special committee – why can't exemptions just go directly to the President.
4. Do we need special disclosures regarding this when bidding for athletic events? This should not affect bids for athletic events.

Recommendation was made to amend the original motion to drop the formation of a committee and have a provision in the policy regarding ceremonial smoking. The Cabinet voted unanimously to accept the amended motion.

The amended recommendation will be presented to the three senates to seek their support and then to President's Staff for final approval.

New Business

1. Progress Report on Cornerstone Goals – the following updates were provided:

Cornerstone Goal #1 - Economic Development Connection:

1. No report on PCDC
2. Community of Science information has been updated and workshops and training sessions have been completed. Federal appropriation requests have been submitted and will seek other funding sources for those not selected for the appropriation process. Have obtained membership in NCIIA. Two NIH AREA grants were submitted in February.

Cornerstone Goal #2 – Education Excellence:

3. Graduate school strategic plan completed. Currently working on completion of the catalog to include updated forms and policies. Recruiting efforts continue.
4. Working with Ed & HS on new concentration(s).
5. Carlos Cortes held a public lecture in which approximately 220 people attended. He also conducted a diversity training workshop for 55 faculty and staff

6. A pilot is currently being conducted with four courses, each using one of four different technology tools. Student surveys will be conducted at the end of the semester to

determine educational value. Discussions continue with campus personnel regarding identification of informal and engaging learning spaces on campus.

Cornerstone Goal #3 – Flexible and Responsive Systems:

7. Currently working on orientation schedules to include all freshman students. Also developing a mentor program so students would have a contact at MSU. Mentors would supplement what advisors do – students would still have advisors.

Cornerstone Goal #4 – Accessible System:

8. Have completed a recruitment tour that followed Highway 2 and on into Minnesota. Considering other options for raising awareness in the Minneapolis area. We have completed a visit to Washington State as well to meet with community college students.

Cornerstone Goal #5 – Funding and Rewards:

9. Information has been collected and a meeting is being held today to define process and appoint task force.

Cornerstone Goal #6 - Sustaining Vision:

10. Continuous communications are sent to campus regarding goals and initiatives

2. Department acknowledgements/calendar – the following people were recognized for their accomplishments: Conrad Davidson, Stewart Kelly, Lynda Bertsch, Shane Larson, Teresa Loftesnes, Lori Willoughby, Tom Linares, Brenda Anderson, Terry Eckmann, and Dick Jenkins.

3. President's Report – items of note include:
 - * Trip to China was very productive and has potential to provide many opportunities
 - * SBHE approved the BSC request for a four-year program
 - * The International Student Recruitment Plan has been put on hold. Funds earmarked for this program will be diverted to improvements on the ConnectND system.
 - * A verbal acceptance has been received for College of Business dean; arrangements are being made to bring VPAA and Library candidates to campus.
 - * We will begin assessing a \$5.00 fee for transcripts due to the considerable amount of transcripts that are requested.
 - * Exit interviews and processes for faculty and staff leaving MSU will be implemented by HR.
 - * Considerable time was spent on ConnectND issues at the last SBHE meeting. All campuses completed a survey and the comments discussed at our cabinet meeting in December, were included in the survey. Plans are underway to address some of the issues raised at our cabinet meeting.

4. Current issues and area reports –
 - S. Nordstrom – a workshop was held to discuss the graphics standards. Each department received a hardcopy of the guidelines and they are also available on the web.

 - B. Blackmore – the SA agreed to increase the activity fee to accommodate proposed changes in Swain Hall. It will be voted on by the students in March and if passes, will go into effect this fall.

Marketing Committee – looking for students for photo shoot

Bottineau – will be offering a 2 year RN program in Rugby. Also coordinating a dental tech program with a dentist in Minot to offer a 2 year program.

Athletics – men’s BB team will have a first round playoff game tonight.

Adjournment

The meeting adjourned at 10:25 a.m. The next meeting will be at 9:00 a.m., March 15 in the Westlie Room.

Minutes prepared and submitted by Deb Wentz.