

University Cabinet Minutes

June 22, 2022

Present: Sara Abrahamson, Katy Allers, Maggie Anderson, Nathan Anderson, Paul Brekke, Lisa Dooley, Jeremy Feller, Lori Garnes, Laurie Geller, Kevin Harmon, Rick Hedberg, Andy Heitkamp, Tiffany Heth, Cole Krueger, Jynette Larshus Thompson, Steve Lipp, Janna McKechnie, Annette Mennem, Jacek Mrozik, Robert Norman, Gary Orluck, Leon Perzinski, Rebecca Ringham, Michelle Sayler, Steve Shirley, Jessica Smestad, Karina Stander, Doreen Wald, Deb Wentz, and George Withus

Absent: Penny Belgarde, Lynda Bertsch, Libby Claerbout, Anna Dykeman, Deb Haman, Jane laPlante, Michael Linnell, Heather Martin, Jerry Migler, Cari Olson, Darren Olson, Brian Smith, James Sturm, Jonelle Watson, Laurie Weber, and Brent Winiger

Guests: Lindsey Benson

Approval of minutes: minutes of the April 20, 2022 meeting were approved as presented.

New Business

1. Senate Reports

SGA

- Are planning a retreat for the fall; plan to hold it on campus and discuss the SGA purpose and what we are here for

Faculty Senate

- Year end reports have been submitted; two ad hoc committees are continuing their work with the hope of finalization in the fall; Restructuring and General Ed; need some clarification on four separate items before voting on restructure plan
- Had elections and may have to redo in the fall due to some glitches

Staff Senate

- Held our first meeting yesterday with the new members in attendance
- Looking at new professional development opportunities over the summer
- Will be talking to President's Staff about the staff satisfaction survey results
- Revamping some of the special events we have done in the past

2. President's Report

- HLC – have received the draft report back from the site visit team and they are recommending reaccreditation since MSU has met all 18 of the core components; HLC board will act on this later this summer
- Interim Higher Ed Committee held their meeting at MSU on Monday and Tuesday; part of the day Monday included a tour – nursing, CoB Cyber lab, Moore Hall, and Summer Theater; also had presentations from H. Pedersen and B. Schmidt during the meeting on Monday
- Tuesday morning there was a presentation from DCB
- Capital expenditure requests are submitted every two years and since we received the money for the Hartnett renovation we didn't think it was appropriate to ask for any other large projects, we did ask for the funding for the demolition of Dakota Hall which has major problems with the facility which will result

in major expenses in the future; this project has been listed as one of the top four going forward from the NDUS/SBHE to the legislature

- SBHE will meet next week to finalize budget; this meeting will be held at DCB
- We have narrowed our finalists for the Dean position at DCB down to three individuals; they will be brought to campus for presentations sometime in mid-July
- We have invited four candidates for the Athletic Director position to visit in the next couple of weeks
- Summer theater started on Monday night with a rain-out; several good productions this summer

3. Acknowledgements/Announcements:

HR – attended the state-wide HR managers meeting; working on FMLA tracking and training

VPSA – student convocation is set for August 22 in Old Main at 11:00; this will be followed by a campus-wide picnic lunch; have two AD candidates here this week and two next week; thanks to all who helped get the bubble off of the football field; plan is to have new turf installed beginning July 6; will have two candidates on campus to interview for the Head Track Coach positions

Assessment – BSC has reached out to us to see how we piloted our transition to SPOL; did share information and templates; co-curricular met this spring and also the yearly assessment report authors; SPOL was demoed at that meeting and all agreed to use SPOL instead of Word templates; holding a training session today with ASC and two more next week

Financial Aid – working on wrapping up summer financial aid disbursements and working on fall

Wellness – hosting a lot of camps for kids; the outdoor equipment checkout is going well; C. Brekhus is on maternity leave now; have an outdoor rec position open; food trucks on campus during the summer; working on some AEDs with the grant writing again

NDCPD – quiet for the summer; K. Kvale last day will be July 1 with an open house on Wednesday; his replacement is J. Aga from the business office

Advancement – theater opening went right down to the wire with construction; still some landscaping to finish up; have done quite a bit of travel – Fargo, Cincinnati, Nashville, and Denver; lot of events coming up

Military Resources – VA reporting; training; met with VCSU to help start an MRC; PTSD walk tomorrow at Oak Park at 6:00; military appreciation day; working on a couple more veterans fairs

Marketing – enrollment web site has been completely revamped; KK Bold returned results of survey and it will be shared to get a better understanding of our current brand; July will host a photo shoot and productions of a new commercial; no booth at the NDSF we will be hosting a talent stage; NDSF parade is July 23 – plan on attending - no admission fee to get in

Alumni – hosted golf in Velva with 17 teams; Garrison is next week and Kenmare in August; theater alumni appreciation is on June 30 with free root beer floats; July 27 Luau at the Fair; Bismarck event in August

NA – hosting a group today from a school and tribal college from Turtle Mountain; hope to hit small town parades for recruiting

Grad School – met with University of Lodz while in Poland; will revise agreement with them; will have an enrollment/marketing retreat next week to plan for next year and better improve the working relationships of enrollment and marketing to meet enrollment goals; will know if we have a new recruiter on board today

CEL – college for kids is still going on and have a few more camps that have openings; CEL website has also been updated

Security – loss control committee has updated the emergency plan; working on Cleary Report which is due October 1; added three more cameras in the outdoor theater area, library, and student center; adjusted schedules to provide security presence for summer theater

Student Center – finals breakfast had over 200 students participating; pool will have maintenance (replace some lights) over the summer

Registrar – Diploma days are taking place

Enrollment – regular events working on fall enrollment; planning of all community events, fairs, etc., for the calendar; have an open admissions counselor position

Res. Life – replacing flooring in McCulloch in individual rooms; updates in apartments; up over 30 applications for new students and 40 returning from last summer

Bookstore – prepping for fall – textbook orders next week

Print – got ink for the machine then on May 17th had a water issue which took the machine down; running out of paper – huge loss of income for the department; still do regular design work; working on President's Report for an August mailing

ITC – podium replacement continues

VPAF – environmental remediation has started in Hartnett – offline until Spring 2024; will begin on Administration parking lot renovation

Student Health – E. Heit is the new admin assistant; counselors are both here this summer and seeing students in person and virtual; we no longer have access to the PCR or rapid Covid tests; we do have at home test kits available; entered into a contract with Northland Community Health Clinic and will work on a voucher system for students; nursing services will remain on campus to include immunization records and administration; basic first aid and medical referral to appropriate facilities

Honors/FYE – still looking for peer mentors – forward any recommendations

Adjourned at 10:04

Respectfully submitted, Deb Wentz