

University Cabinet Minutes
November 16, 2022

Present: Maggie Anderson, Nathan Anderson, Paul Brekke, Libby Claerbout, Lisa Dooley, Laurie Geller, Deb Haman, Kevin Harmon, Rick Hedberg, Andy Heitkamp, Tiffany Heth, Jane laPlante, Michael Linnell, Heather Martin, Janna McKechnie, Jacek Mrozik, Cari Olson, Darren Olson, Leon Perzinski, Steve Shirley, Carmen Simone, Brian Smith, Doreen Wald, Laurie Weber, Deb Wentz, and Brent Winiger

Absent: Sara Abrahamson, Katy Allers, Maggie Backen, Jeremy Feller, Kevin Forde, Lori Garnes, Lisa Haman, Cole Krueger, Jynette Larshus, Annette Mennem, Robert Norman, Gary Orluck, Rebecca Ringham, Michelle Sayler, Jessica Smestad, Karina Stander, James Sturm and Jonelle Watson

Guests: Melissa Cantone

Approval of minutes: September 28, 2022 meeting minutes were approved as presented.

New Business

1. Senate Reports

SGA

- Dr. Shirley hosted a dinner for SGA members last night which was much appreciated
- The International Awareness Committee has been working with the International Programs office to acclimate students to the campus
- December 5 -9, will be hosting a wellness week with various activities to relieve stress of finals week
- Still looking for a senator from the College of Business as well as two graduate senators

Faculty Senate

- No report provided

Staff Senate

- The Turkey Bingo and Turkey scramble cards are due this Friday – prizes include pies and a turkey
- Will host a holiday decorating contest – offices can either decorate their office or just a door
- Holiday potluck will be on December 19 at noon in the Beaver Dam

2. President's Report

- The legislative session will begin in January; we will be hosting area legislators on campus November 21 to provide an overview of what was presented to the OMB last month for Minot State University and Dakota College at Bottineau; salary policy will be a major discussion as well as the continuation of the Challenge Grant
- Met with two members from the North Dakota Student Association to share priorities for the upcoming session; NDSA is very active during the legislative session
- D. Hogue, Minot, is the new Senate Majority Leader; this is an extremely important position within the legislature
- The SBHE Academic and Student Affairs Committee approved three certificate programs for MSU:
 - Data Analytics
 - Data Science

- Project Management
- Have completed many high school and tribal college visits – approximately 30; still have a couple more this week
- Hosting an Honorary Commander event tonight; the Honorary Commander program pairs up leaders from the MAFB with community members to help them acclimate to the city; we will have a short presentation about Minot State and C. Fenner will talk about our cyber security program and A. Lee will provide information regarding our nursing program; all will be invited to take in the special concert to honor veterans of all the military branches of service in Ann Nicole Nelson Hall at 7:30

3. Acknowledgements/Announcements:

DCB – getting very close to hiring the Associate Dean of Academic Affairs and hope to have it complete by Thanksgiving; HLC will be conducting a site visit at the Minot location in the spring – the pre-HLC visit will take place on November 29; another prep visit will be completed once Assoc. Dean of AA is hired; CTE bids opened on November 1; Dental Program Director position is posted; DCB needs an instructor for Algebra prep in the spring and also help in being a proctor for IVN classes; will be reaching out to areas on campus (Minot) to speak with new students about services offered; new student orientation for spring is January 9

VPAF – thanks to all those who have turned in their budget workbooks; if you haven't done this yet it should be done as soon as possible

VPSA – student fee-change review process for requests is due November 23; will be providing Thanksgiving dinner at noon next week; will hold our fall graduation event on December 7; there is still on-going discussion on a fall break – will need to go through all the approvals with Chancellor's Cabinet having final approval; orientation is set for January 9 starting at 8:30; conducted a follow-up visit to Watford City with Drs. Mrozik and Norman to discuss dual credit and adult education opportunities

Advancement – hosted a social in Minnesota last week and met with various alums; Showcase of Business is tomorrow night and we will have a booth; S. Lipp has left MSU and we will be looking at a replacement; getting ready for end of year giving; our Giving Day has been scheduled for April 12, 2023

Assessment – committees have been meeting; looking at improving common guidelines to write reports; looking at aligning co-curricular outcomes to the Wellness Wheel; Gen Ed met with VCSU regarding SPOL how to monitor implementation and strategic plan achievements

UComm – Connections went out with the additional Empower pages included; Empower website is up; next issue of Connections out in March

Financial Aid – congratulations to L. Benson for receiving the Distinguished Service Award through our regional association; conducted high school counselor workshops on campus; the Federal Loan forgiveness program is on hold as it goes through the legal process; 2023-24 FAFSA is open; scholarship applications will open in December

IR – student profile for DCB and MSU are done and on the website; almost done with Fact Book updates; working on retention data for DCB

MRC – conducting suicide training; attended the AF Ball and the North Central Stand Down event; had several area community providers on campus for Veterans Week; training for the new VA report system; interviews are underway for the VA certifying official; thanks to all who helped contributed their time and expertise in the preparation of the concert tonight honoring all veterans

Student Health – have 250 flu vaccines; will try to offer free to students next year; will hold a flu and Covid vaccination clinic tomorrow; about 40 students have utilized the Northland Clinic service this semester; they offer a tele-health option which helps; looking for a nurse practitioner with mental health experience

Alum – will be working on the Alum Speaker Series; an alum from OK contacted us to look at doing an event when the men's hockey team is down there in January; the Alum appreciation night is on January 23 at the basketball games; working on details for FL and AZ visits; 2023 Gala will be May 5

Bookstore – congratulations to J. Mujule who just completed 20 years of service; spring books are on the way; sales are going on now and will include Black Friday and Cyber Monday specials

Registrar – emails have been sent to all non-enrolled students; this will be followed up with texts; catalog updates are due on March 1

Title IX – there will be a self-defense training session tonight; the deadline to complete the mandated Title IX training is December 3

Enrollment – Hometown Pride and Prairie Rose campaigns are in full swing; have staff in Bismarck and Mandan today and Dickinson tomorrow; registration dates have been set beginning in April; thanks to all departments that participated in the Career Expo – we had eight tables and nine departments represented; conducting a search for a new admissions counselor

GBO Library – received funding to add more eBooks and audio to the Libby App which anyone can access; login with your MSU credentials

International – busy helping students with various technical issues regarding taxes, completion of forms, etc.; held a cultural celebration event on November 3; it was a smaller group participating but they were full of enthusiasm; we have ten people signed up for the Central Europe study tour - this is a collaboration between Performing Arts and Honors

Facilities – we are on a winter schedule now; Hartnett Hall is moving right along and will continue work throughout the winter

Student Activities – finals breakfast is December 12 – a sign up sheet was passed around for volunteers

ASC – Power hosted a first generation event last week – plan to do this again next year with the hope of having more faculty and staff participation; new student advising is underway; plan to share information with departments regarding Starfish and how to get more out of the program; etiquette lunch had a small group this year but was still a good event; contacting students who have yet to enroll

VPAA – Conversations with Colleagues has started back up; J. Webster, J. Collette, and U. Rupassara all received Epscor grants

Additional Acknowledgements received:

On behalf of the Native American Cultural Center and Club, we extend a thank you to Austin O'Hara, executive chef and Carolyn Perry from Sodexo for providing an Indigenous luncheon for our Native American Heritage month celebration event. The center hosted many campus community members for the luncheon, as well as a group of high school juniors and teachers from Grenora Public School who came to learn more about our Indigenous heritage. The meals were chosen by the Native American Club from two cookbooks—Sioux Chefs Indigenous Kitchen and Original Local: Indigenous Foods, Stories, and Recipes from the Upper Midwest.

Annette Mennem was welcomed to the Prairie Public Community Advisory Board, representing Minot. The board advises the board of directors in educational and cultural programming, as a member she is open to ideas and thoughts from the campus.

Adjourned at 10:20

Respectfully submitted, Deb Wentz