

University Cabinet Minutes

February 22, 2023

Present: Sara Abrahamson, Nathan Anderson, Maggie Backen, Paul Brekke, Lisa Dooley, Jeremy Feller, Kevin Forde, Lori Garnes, Laurie Geller, Kevin Harmon, Rick Hedberg, Andy Heitkamp, Tiffany Heth, Cole Krueger, Jane laPlante, Jynette Larshus, Michael Linnell, Heather Martin, Janna McKechnie, Annette Mennem, Jacek Mrozik, Robert Norman, Cari Olson, Darren Olson, Gary Orluck, Leon Perzinski, Rebecca Ringham, Michelle Sayler, Steve Shirley, Carmen Simone, Jessica Smestad, Karina Stander, Doreen Wald, Jonelle Watson, Laurie Weber, Deb Wentz, Alaric Williams, and Brent Winiger

Absent: Maggie Anderson, Katy Allers, Deb Haman, Lisa Haman, Brian Smith, and James Sturm

Approval of minutes: January 18, 2023 meeting minutes were approved as presented.

New Business

1. Senate Reports

SGA

- In March we are planning to celebrate Women's History month with flowers for students, a self-defense class taught on campus, women's shelter drive, and a social media campaign
- In April we are partnering with the honor society to host Earth Week activities which include: a campus trash pickup, pop up environmental trivia, bird houses to hang around campus, and dirt cups (the dessert) given away at Tuesday soup
- Our elections are coming up, and if any students want to run, they should fill out the declaration of intent by March 9th. The form is on our Instagram or stop in the office and we can get it to them.

Faculty Senate

- Have compiled extensive information regarding the survey results and will proceed on recommendations
- Have been following legislative bills very closely, in particular HB 1446 relating to a pilot program for tenured faculty review at institutions of higher education; there were many who spoke in opposition of this bill and after several amendments it was passed in the House and sent on to the Senate on Monday, February 20th

Staff Senate

- Had a very well attended Death by Chocolate event on February 14th
- Will host a spring break potluck on March 15th
- Annual silent auction is set for March 27-31

2. President's Report

- A. Williams, Assistant AAVP was welcomed to the group; he shared his personal background with the group and is very appreciative of being here
- Many things happening in the legislature; HB 1003 is the major one pertaining to higher education; it is a very strong bill as the state's economy is doing well; compensation package includes a 4% -4%

increase in the next two years; funding to raze Dakota Hall has been included in the bill; Student Center renovation and continuation of the Challenge Grants were also approved;

- A new fund was also included to help with building renovation projects which are specifically for academic settings; we were allocated \$8M with a stipulation that we would need to raise 5% of that amount
- Testified to the committee regarding HB 1379 which would provide legacy funds for research projects in higher education
- Another important bill is HB 2197 specifically for the re-energize North Dakota scholarship program to support oil and gas workers to attend higher education through scholarships
- Just returned from a Florida alumnus visit and will continue with Arizona visits next week

3. Acknowledgements/Announcements:

HR – continuing with day to day activities; just a heads up that we will be entering the staff evaluation period soon

Assessment – Spring assessment day was held yesterday; majority of respondents to a survey regarding the session, overwhelmingly indicated that the information was relevant, that they would be interested in learning more, and that they would prefer to use SPOL; submitted an IRB proposal for a mixed methods study for focus groups and survey regarding co-curricular study; working on mapping items in the FSSE/NSSE, PSOL and SSI surveys to Minot State University Student Learning Goals and Strategic Plan Objectives

DCB – very exciting to see the construction work underway at the Minot CTE; due to significant delays, we will have to delay our dental assistant program to August 2024; the dental hygienist program remains on course to begin August 2024; we have had tremendous support from the Minot community in bringing these programs to the area; DCB also conducted assessment day activities yesterday

Wellness – will be taking part in the Spring Break Sendoff on March 7 on the second floor of the Student Center to coincide with Soup Tuesday; Courtney continues to do CPR and first aid classes, if interested you can sign up with her

Title IX – tracking HB 1266 which would impose a criminal penalty for false allegations of sexual harassment or discrimination

Athletics – lot of different events taking place in the Dome – hosting Region 6 girls' basketball tournament, the Special Olympics basketball tournament on Saturday, State Girls basketball next week, followed by the boys Region 6 tournament. USA Gymnastics will be here on March 18 and 19 and the State Amateur Basketball tournament on the 24-26 of March, a conference track meet on the 28th followed by another on the 31st and then the Beaver Booster Basketball tournament on April 15 and 16; our men's basketball team won in triple overtime the other day and will be in the second round of the conference tournament in Sioux Falls on Saturday; three women's wrestlers qualified for the national tournament in Colorado; men's wrestlers are competing this weekend in Aberdeen, and then track and field competes in the Northern Sun Indoor Championships this weekend with a lot of student athletes running their personal best breaking a lot of DII records. Softball had two bubble tournaments going seven and one and now they are on the road; Baseball was on the road and came home with a six and two record. Our new football coach is on site and he is filling

his staff and visiting with prospective student athletes coming to campus as well as recruiting. A. Malloy has resigned her position in athletics to accept a position in her home state of Nebraska.

NDCPD – completed a remodel in our open office area which offers a space for those that work remotely to work should they happen to be on campus; have also created spaces for staff to work in small groups collaboratively; thanks to facilities management for their good work; four people will be traveling to Norway April 13-24 as part of our research project that we have been working on with colleagues in Norway; this is all possible through a generous donation from the Askvig Endowment that was established to work on these types of international events; we have submitted ten grants since the beginning of the year and three more will be submitted before the end of February

VPAA – thanks to A. Armstrong for helping with the EMPOWER grants; we had 32 applications and we funded 11 of those within the EMPOWER grant funds from the foundation; had over \$400,000 in requests and of that we funded just over \$100,000; there is a lot of curriculum changes happening as it is time to get these done for the catalog; there will be changes to the academic calendar as well with spring break starting one week earlier so that it lands right at the end of the eight weeks

Registrar – we will be switching our summer registration to coincide with the spring semester so when you register for spring you will be able to register for summer; this is a switch from summer registration with fall registration; collaborative prompted us to make this shift as many campuses are shifting to the spring/summer registration sessions; students should be able to sign up for classes beginning March 1; deep into the commencement season and will be choosing the student speakers tomorrow

VPSA – M. Latif began her duties earlier this month as the Director of International Programs; she is working four hours a day as she is still teaching five classes; she will begin full-time duties in mid-May; preparing for new student guide for the fall working with over 35 departments on campus and pulling together information for the registration day on April 14; have been working with Athletics and our wellness program to add a men's club soccer program this fall; we have hired J. Spain (former women's coach) on a part-time basis to head up this sport; we are excited about attracting new students to campus and provide a new student engagement activity; the Minot Chamber EDC hosts a legislative forum every other Saturday with our local legislators and on March 11 at 9:00 am this session will be held in the Beaver Dam – please encourage people to attend and participate

Advancement – met with several people while in Florida for our alumni events; will travel to Arizona next week for more of the same; Giving Day planning is going well for this April 12th event; have around 50 different projects that people can contribute to; Empower Grant recipients have been notified and we are looking at having another round in late summer or early fall

Military Resources – James is at the NASPA conference; we have been invited by the Veterans Education Training program at NDSU to participate with them; anxiously awaiting the launch of the new enrollment manager program on March 6 for our reporting system; Vietnam veteran's day program is in March and we will be collaborating with the Vet Center on the program

GBO Library – received a \$2,000 vision grant from the ND State Library, which will be used for e-books and audio books; the library is collaborating with L. Lerud and the English department to host ND poet Denise Lajimodiere on March 23; will hold a book discussion on her book "His Feathers Were Chains", at 3:00 on the 23rd; if anyone wants a copy of the book contact the library

UComm – Connections is at the printers and should be out in March; Inside newsletter will go out this week; will be sending out an e-mail newsletter for the Empower Capital campaign; will hopefully be moving to the 3rd floor of the Student Center by the end of the week

ASC – A. Nordgaard is the new academic coach in the Power center; Power staff have been busy with online and in person priority training; K. Allers is on her way to a priority training event right now; will be starting a Power Partner program where we will ask one person from each academic department to be an ambassador to the Power Center; this is a result of a student focus group session held last semester; Power will be taking a group of students to New York City over spring break for a cultural and educational trip; Career Services will be hosting an education fair on March 1st and a general Career Fair on March 2nd; we are gearing up for our Get Ready for Success workshops and would encourage you to refer students to these sessions

Alumni – hosted two great events in Florida and will be hosting four in Arizona next week; Gala is coming up on May 5th; will be bringing Darrell Smette to campus at the end of March for our alumni speakers series; he will be with the Art department and the College of Business; thanks to all who participate in the faculty/staff giving

NA – the Diversity Council and the Athletic department have partnered for an event to celebrate Women in History Month where we will be featuring the Minot State Women's Wrestling team; we will host a meet and greet on March 22nd with a luncheon on that day at noon; also on that day, we will be hosting the ND Native American State Science and Engineering Fair in the Conference Center; our Center and Powwow were recognized at the Mayor's annual state of the city event

CEL – Instructional design has been very busy working with CJ to develop a Blackboard organization for a method of law enforcement training course

IR – the common data set is completed and is on the IR web page; working on creating a recruit back database

Marketing – thanks to all that have changed their email signature block; high school basketball tournaments are going on and this provides us a good opportunity to get our brand out there; we will be hosting an ice cream social at tournaments in the Dome; athletics has put together some really nice videos to play on the big screen in the Dome

ITC – the CTS office purchased a software called Armor Blocks which is now scanning all incoming e-mail to the NDUS; we also got a phish notify software that allows us to do a phishing simulation so we can send out fake phishing e-mails to see if you catch them; planning for summer projects is taking place; providing Hartnett tours every other week

Security – have been busy with tournaments taking place on campus; thanks to all for getting their continuity of operation plans back to the department; we have a new fingerprint scanner installed and will be able to offer fingerprinting services to students again

Student Center – the NDSA will hold their monthly meeting here on Friday and Saturday; MSU life held recruitment interviews and hired some new directors for next year; if you know of potential leaders let us know as several officers are not returning next year; SGA elections are set for March 22-23

Enrollment – we have junior day coming up on March 25 – we will be inviting juniors from all over to visit the campus, attend a department session, and have lunch in the cafeteria; we are looking to replace A. Norgaard's position; Target X is our new CRM system and are scheduled to go live on June 15

Residence Life – busy hiring for student positions in the fall

Bookstore – textbook adoptions will be due March 24 for summer and April 3 for fall; faculty and staff regalia for commencement is due March 1; if renting, will need to be done by March 17; the store will be closed on March 10 for the annual year-end inventory; we have several sales taking place right now – diploma frames at 20% off; clearance items; all greeting cards are \$1.99 until gone

Financial Aid – working feverishly on getting the scholarship information prepared so that we can turn around and provide it to departments so they can begin the scholarship selection process; anyone interacting with students remind them to get their FAFSA submitted

Honors – this week is your last opportunity to submit an application for the Central Europe Study Tour May 16-27

Adjourned at 10:26

Respectfully submitted, Deb Wentz